

Topic/Item	Presenter	Allotted Time	Key Points Provide 50 words or less on expected outcome	Category (Use <u>underline</u> to highlight)
Harmony West – Student Resource Space	Sunny Olsen		<p>PNDC vacated office suites HW140, A-C. Sunny proposed to utilize this space for student centric resource needs that will have a focus on the retention and support for students. Currently the spaces are being used for the following services:</p> <ul style="list-style-type: none"> A - confidential office space B - utilized as a food pantry C - p/t events & conference services / transportation services <p>The open office space (H140) is being used for information support in a non-confidential capacity. She is hopeful that ASG will be able to utilize this space as well.</p> <ul style="list-style-type: none"> • New signage may need to be installed and Sunny will contact Mickey Yeager, chair of signage committee to discuss this. • Chalk wall will be painted soon • New refrigerator grant was approved 	<p><u>Discussion</u> Decision Advocacy <u>Information</u> Document</p>
WLFR – Clairmont Space	Jeff Ennenga		<p>Jeff is proposing to move the Wildland Fire Science program (WLFR) from Training Center A to Clairmont as they don't have enough space for their growing program and faculty. Currently there are 20 p/t faculty, 2 p/t coordinators, Jeff is f/t faculty and there will potentially be 5 additional p/t faculty for next year.</p> <p>Currently the program utilizes Training Center A rooms:</p> <ul style="list-style-type: none"> 103 – Classroom 117 – Computer Lab 110 – Office space 111 – Storage Space 128 – Office Space 130 – Office Space <p>Jeff is proposing to utilize the following spaces in Clairmont for the WLFR program:</p> <ul style="list-style-type: none"> 138 – Demonstration/learning space 136 (behind 138) – lab storage 	<p><u>Discussion</u> Decision Advocacy <u>Information</u> Document</p>

			<p>140/141 – Office space 142 - faculty space</p> <ul style="list-style-type: none"> • Horticulture has an interest in additional lab space and shared space in 138 as well. Nora encouraged continued communication with WLFR with the potential of shared computer lab spaces – GIS training at night. • The custodial team will be moving to Lewelling as part of the adjacency plan. • TCA -111 storage area will be opened up and available. 	
SSCC Bond Update	Bob Cochran		<p>CCC is working with Howard S. Wright on the SSCC bond project and a brief update:</p> <ul style="list-style-type: none"> • 50% construction drawings • Expecting building permits, land use process in December • Spring break is the tentative ground breaking • Community Center will be closed starting summer term 	Discussion Decision Advocacy Information Document
Pauling B Space Status	Bob Cochran		<p>Next steps in CCC's adjacency / campus refresh is Pauling B:</p> <ul style="list-style-type: none"> • Science moved out with the newly completed DJ Addition which created space in Pauling B. • Work force and c-tech are moving into this space to have a collaborative work space • Tentative move in date is during Christmas break 	Discussion Decision Advocacy Information Document
Smoking Shelters Status	Bob Cochran Cynthia Risan Sunny Olsen		<p>Smoking shelters update as to procurement/placement.</p> <ul style="list-style-type: none"> • The shelters are on campus and slated to be worked on fall/winter term • Smoking policy indicates that there is no smoking except in smoking shelters or in personal vehicles. • There is signage for smoking shelters on campus mapping 	Discussion Decision Advocacy Information Document
Adjacency update	Bob Cochran		<p>Bob, Jason and team have met to discuss a new format for showing transparency in the space adjacency process.</p> <p>They are working on new rubric form for assessing the availability of space planning requests.</p>	Discussion Decision Advocacy Information Document
Around the Room			<ul style="list-style-type: none"> • Jennifer Miller – December Gregory Forum will be refreshed with new painting and dimmer switches. • Nora Brodnicki – The art department is working on acquiring plaques for art identification on the campuses. 	Discussion Decision Advocacy Information Document

			<ul style="list-style-type: none"> • April Chastain – asked if a bike rack could be placed over by Clairmont. • Jeff Ennenga – Advanced training at the Timberlake job core academy this year 	
Upcoming Meeting Dates	Start Time	End Time	Location	
Bi-Monthly on the fourth Thursday	3pm	4pm	Lewelling Building	LW101
Invited				
Bob Cochran, April Chastain, Bruce Mulligan, Brian Puncocher, Delbert Dulley, Jennifer Miller, Jim Martineau, Laura Smith, Lloyd Helm, Michelle Baker, ASG Student, Mickey Yeager, Nora Brodnicki, Sunny Olsen, Wesley Buchholz, Jeff Ennenga, Kelly Montgomery				